

NEWPORT MEMORIAL HALL NEUADD GOFFA TREFDREATH

Charity Number: 232375

Booking FAQs

How do I get in to the Hall?

For one-off bookings the Hall will be opened for you and closed again after you have finished. If you are hiring the Hall for a wedding or an Event which requires a lot of set up, you will be given the key to come and go as you please. For regular bookings you will be given the code for the key safe so that you can let yourself in and out each time.

Can I have alcohol at my Event?

You are welcome to serve alcohol to your guests free of charge but under the Licencing Act 2003 you are not allowed to **sell** alcohol. The Hall holds a licence for the sale of alcohol on its Premises and, if you wish your guests to pay for alcohol, the Hall can offer a pay bar service, subject to a minimum number of guests. When the Hall bar is open, you may bring your own wine to serve with a sit down meal and/or as a toast but this will be subject to a corkage Charge.

Can I have music at my Event?

Under our Public Entertainment Licence, you are permitted to have amplified live music at your Event. The Hall has a sound system which is included in some hire Charges (where the Charge is by the hour you will need to pay separately to hire the sound system).

Events (this includes regular classes) that are open to the public may require a PRS and/or PPL Licence/s which is your responsibility obtain.

Am I allowed to decorate for my Event?

Yes, we are very happy for you to decorate the Hall, as long as all decorations are agreed in advance.

Can I bring caterers in for my Event?

Yes. You will need to ensure they uphold food safety standards and you will need to confirm with us how they will be managing the catering prior to the start of the hire period.

Who is responsible for cleaning and tidying up after my Event?

You are. You are required under the Terms and Conditions of the hire to leave the Premises exactly as you found it.